

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
AT TACOMA

RONALD JACKSON,

Plaintiff,

v.

SGT. WILLIAMS, *et al.*,

Defendants.

Case No. C05-5794FDB

ORDER DIRECTING SERVICE BY  
UNITED STATES MARSHAL AND  
PROCEDURES **AFTER PLAINTIFF  
HAS PROVIDED THE CLERK WITH  
THE APPROPRIATE SERVICE  
COPIES AND DOCUMENTATION**

Plaintiff has requested his complaint be served by the U.S. Marshal (Doc. 4). After reviewing the record, the court finds it is appropriate for the U.S. Marshal to conduct service in this matter. Accordingly, plaintiff is ordered to submit the appropriate copy of his complaint, Marshal's forms, and summonses for each named defendant. Plaintiff shall provide the required documentation **by not later than April 1, 2006**, otherwise this matter may be dismissed as frivolous and for failure to prosecute. If plaintiff provides the required documentation within the above time limit, the clerk is directed to effect service as provided below. *The court further strikes the deadlines and dates set in its order requiring a joint status report (Doc. 3), and the court will issue a pretrial scheduling order after the clerk receives a response or answer from defendant(s) in this matter.*

(I) Service by United States Marshal.

It is hereby ORDERED that the United States Marshal shall send the following to each named defendant by first class mail: a copy of the complaint and of this Order, two copies of the Notice of

1 Lawsuit and Request for Waiver of Service of Summons, a Waiver of Service of Summons, and a return  
2 envelope, postage prepaid, addressed to the Clerk's Office. All costs of service shall be advanced by the  
3 United States. The Clerk shall assemble the necessary documents to effect service.

4  
5 (2) Response Required

6 Defendants shall have **thirty (30) days** within which to return the enclosed Waiver of Service of  
7 Summons. Each defendant who timely returns the signed Waiver shall have **sixty (60) days** after the date  
8 designated on the Notice of Lawsuit to file and serve an answer or a motion directed to the complaint, as  
9 permitted by Rule 12 of the Federal Rules of Civil Procedure.

10 Any defendant who fails to timely return the signed Waiver will be personally served with a  
11 summons and complaint, and may be required to pay the full costs of such service, pursuant to Rule  
12 4(d)(2). A defendant who has been personally served shall file an answer or motion permitted under Rule  
13 12 within **thirty (30) days** after service.

14 (3) Filing and Service by Parties, Generally.

15 All original documents and papers submitted for consideration by the court in this case, and a  
16 duplicate of all such papers, are to be filed with the Clerk of this court. The originals and copies of all such  
17 papers shall indicate in the upper right-hand corner the name of the Magistrate Judge to whom the copies  
18 are to be delivered. The papers shall be accompanied by proof that such documents have been served upon  
19 counsel for the opposing party (or upon any party acting *pro se*). The proof shall show the day and  
20 manner of service and may be written acknowledgment of service, by certificate of a member of the bar of  
21 this court, or by affidavit of the person who served the papers.

22 (4) Motions.

23 Any request for court action shall be set forth in a motion, properly filed and served. A party must  
24 file and serve with the motion a supporting memorandum. The motion shall include in its caption  
25 (immediately below the title of the motion) a designation of the Friday upon which the motion is to be  
26 noted upon the court's calendar. That date shall be the third Friday following filing of the motion (fourth  
27 Friday for Motions for Summary Judgment). All briefs and affidavits in opposition to any motion shall be  
28 filed and served not later than 4:30 p.m. on the Monday immediately preceding the Friday appointed for

1 consideration of the motion. If a party fails to file and serve timely opposition to a motion, the court may  
2 deem any opposition to be without merit. The party making the motion may file, not later than 4:30 p.m.  
3 on the Thursday immediately preceding the Friday designated for consideration of the motion, a response  
4 to the opposing party's briefs and affidavits.

5 (5) Motions for Summary Judgment

6 If one of the parties files a motion for summary judgment pursuant to Federal Rules of Civil  
7 Procedure 56, the opposing party should acquaint him/herself with Rule 56. Rule 56 requires a nonmoving  
8 party to submit affidavits or other evidence in opposition to a motion for summary judgment if the moving  
9 party has shown the absence of issues of material fact and an entitlement to judgment as a matter of law. A  
10 nonmoving party may not rest upon the mere allegations or denials of prior pleadings. Rather, successful  
11 opposition to a motion for summary judgment requires the nonmoving party to set forth, through affidavits  
12 or other evidence, specific facts showing a genuine issue for trial. Failure by the nonmoving party to  
13 oppose a summary judgment motion or to present counter evidence could result in the Court accepting the  
14 moving party's evidence as the truth, and entering final judgment in favor of the moving party without a  
15 full trial. Rand v. Rowland, 113 F.3d 1520 (9<sup>th</sup> Cir. 1997).

16 (6) Direct Communications with District Judge or Magistrate Judge

17 No direct communication is to take place with the District Judge or Magistrate Judge with regard  
18 to this case. All relevant information and papers are to be directed to the Clerk.

19 (6) Clerk's Action

20 The Clerk is directed to send a copy of this Order and of the General Order issued by the  
21 Magistrate Judges to plaintiff.

22 DATED this 14<sup>th</sup> day of March, 2006.

23 /s/ J. Kelley Arnold  
24 J. Kelley Arnold  
25 United States Magistrate Judge  
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